

Contract for UURC Intervention Services

The participation of my child _____ in the UURC program is a privilege rather than a right. To ensure my child's timely and satisfactory progress as a reader, to ensure that other UURC clients receive maximum benefits, and to facilitate efficient implementation of UURC services for the maximum number of children, I understand and agree to the following terms and conditions for my child's participation in the program, which may include up to 90 sessions.

1. My child will arrive on time, stay for the entire session, and depart on time in my care, or in the care of a responsible adult whom I will designate. The names of all designated adults must be provided in writing to the UURC.
2. I will **sign my child "in" upon arrival and "out" upon departure**. I will report the correct time of arrival and departure.
3. I understand that I will be charged for each session—even if my child is absent. If the UURC cancels a session, I will not be charged for that session. Arriving **5 or more minutes late for a tutoring session constitutes an unexcused absence**. Furthermore, I understand my child may not be tutored that day.
 - b. If my child needs to miss a session, I will contact the UURC **at least 6 hours in advance** to advise them of such. Failure to contact the UURC **at least 6 hours in advance** constitutes an unexcused absence.
 - c. If my child has been sick with a contagious illness, or has experienced fever, vomiting, or diarrhea in the 24 hours prior to a tutoring session at the UURC, I will contact the UURC **at least 6 hours in advance** (see #3b in full) if possible to cancel the session. I understand that if my child acquires 3 excused absences due to illness for which prior notice (**6 hours**) was not given, subsequent excused absences will require a doctor's note. Failure to provide said note will constitute an unexcused absence.
4. **If my child has 3 unexcused absences, UURC services will be discontinued.**
5. I understand that my child needs to be picked up **immediately** upon completion of his/her session. **Three late pick-ups will result in discontinuation of UURC services. I also understand that late pick-up after business hours (6pm) will be charged to my account at a rate of \$20 for every 10 minute interval until I arrive.**
6. I understand that diligent effort and respectful behavior on my child's part are essential. Failure on my child's part to meet these expectations will result in discontinuation of services.
8. I understand that my child must engage in reading activities at home as part of intervention. These activities may include, but are not limited to, reading practice and word list practice. Failure to complete these activities and provide the required documentation will result in discontinuation of services.
9. I understand that the UURC **does not** have waiting area facilities. I will present my child to his/her tutor each day, then pick up my child after the tutoring session. Waiting options are listed on the back of this contract.
10. I understand that tuition is due the **first tutoring session of the month** to be paid in full for the upcoming month. **Failure to pay by the 3rd session of the current tutoring month will result in discontinuation of services.**
11. I give consent for my child to be photographed or filmed for UURC purposes.*
12. I give permission for my child's work to be used for UURC purposes.*
13. I give permission for the UURC to notify my state legislators that we are receiving UURC services.
14. In case of emergency, a meeting place has been established on the southwest end of our parking lot in the grassy area.
15. I understand that discontinuation of UURC services due to failure on my part, or my child's part, to meet the terms of this contract may preclude my child from receiving UURC services in the future.

16. University policy prohibits discrimination or harassment on the basis of race, national origin, color, sex, sexual orientation, gender identity/expression religion, age, status as a person with a disability, veteran's status, or genetic information, in all of its programs. In compliance with Title IX and other state and federal regulations, Sex Discrimination includes acts of sexual harassment, sexual misconduct or violence, and inappropriate conduct with a minor. Inquiries about University policy or concerns may be made to: Krista Pickens at krista.pickens@utah.edu, or 801-581-8365.

* In the interest of confidentiality, identifying information such as last name will be removed.

Signed _____ Date _____
(Parent/Guardian)

Waiting options for parents:

Barnes & Noble
5249 South State Street

Murray Park
202 Murray Park Avenue
(202 East 5085 South)

Murray Library
166 East 5300 South

Costco
5201 Intermountain Dr
(5201 South State Street)

Fashion Place Mall
6191 South State Street